

At a Term of the Supreme/Family Court held in and for the County of \_\_\_\_\_ at the Courthouse located at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

P R E S E N T:

Hon. \_\_\_\_\_  
Justice/Judge of the Court

-----X

Index/Docket No.

**ORDER APPOINTING  
ATTORNEY FOR THE  
CHILD(REN)**

-----X

Upon all of the prior proceedings in this action/proceeding, it is

1. ORDERED that the following is appointed Attorney for the Child(ren);

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone/Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

for the following child(ren) of the parties (*provide name(s) and date(s) of birth of child(ren)*):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. ORDERED that the Attorney for the Child(ren) shall be compensated by the State of New York pursuant to Judiciary Law §35 and Family Court Act §245.

3. ORDERED that

a. counsel for the parties shall immediately contact the Attorney for the Child(ren) to schedule the interview(s) of the child(ren) with the Attorney for the Child(ren) outside the presence of the parties and their counsel;

b. each party, on written consent or on the record of his/her counsel, may schedule interviews with the Attorney for the Child(ren), with or without his/her counsel present, to discuss all issues relevant to custody and visitation;

c. the parties and counsel shall cooperate with the Attorney for the Child(ren) in providing any documents, papers or information requested, including executing releases permitting the Attorney for the Child(ren) to speak with, or receive information from, any mental health professionals, social service workers or agencies, physicians, schools, clergy, or other persons or entities having material and necessary information regarding the child(ren);

d. the parties shall permit reasonable, private and unhampered access by the children to the Attorney for the Child(ren), including contact in person or by phone, fax, Email or regular mail;

4. ORDERED that the counsel for the parties shall immediately send the Attorney for the Child(ren) copies of all papers in the action/proceeding, including pleadings, motions and prior orders pertaining to the child(ren);

and

5. ORDERED that the parties, counsel and the Attorney for the Child(ren) shall appear for a conference in this Part at \_\_\_\_\_ am/pm on \_\_\_\_\_, 20 .

**E N T E R:**

\_\_\_\_\_  
Justice/Judge

\_\_\_\_\_  
Attorney for Plaintiff/Petitioner:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone/Fax: \_\_\_\_\_ / \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Attorney for Defendant/Respondent:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone/Fax: \_\_\_\_\_ / \_\_\_\_\_

Email: \_\_\_\_\_